



**OPEN SESSION**

**MINUTES OF THE SPECIAL OPEN MEETING OF THE THIRD LAGUNA HILLS  
MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT  
CORPORATION**

**Friday, November 4, 2022  
(Immediately Following Agenda Prep)  
Willow Room/Virtual Meeting  
24351 El Toro Road  
Laguna Woods, California**

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Directors present: Mark Laws, Ralph Engdahl, N. Cris Prince, Cush Bhada, Jules Zalon, Nathaniel Lewis, Jim Cook, Annie McCary, Donna Rane-Szostak

Directors absent: Moon Yun (excused)

Staff present: CEO Siobhan Foster, Makayla Schwietert, Catherine Laster

Others present: GRF – Egon Garthoffner

**1. Call Meeting to Order / Establish Quorum**

President Laws called the meeting to order at 10:43 a.m. and established that a quorum was present.

**2. Approval of the Agenda**

President Laws asked for a motion to approve the Agenda.

Director Rane-Szostak made a motion to approve the Agenda. Director Zalon seconded.

Hearing no changes or objections, the Agenda was approved unanimously.

**3. New Business**

**a. Committees – (Oral Discussion)**

President Laws discussed the committee assignment handout shared amongst the Board.

President Laws went through each Committee one at a time and discussed necessary changes and updates.

Director Cook made a motion to hold the Finance Committee every other month. Director McCary seconded.

Third Laguna Hills Mutual  
Special Open Meeting  
November 4, 2022  
Page 2 of 2

Hearing no objections, the motion was called to a vote and was approved unanimously.

Director Garthoffner left the meeting at 11:18 a.m.

Further discussion ensued.

Director McCary left the meeting at 12:00 p.m.

**4. Director Comments – None**

**5. Adjournment**

The meeting was adjourned at 12:18 p.m.

DocuSigned by:

*N. Cris Prince*

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N. Cris Prince, Secretary of the Board  
Third Mutual Laguna Hills